



1st training session for international student tutors

City centre and Kauppi campuses

Igor Tanskanen, International Mobility Services, 10.4.2019

Programme

16:00-16:30 Being an international student tutor (Mikko Salminen, TREY)

16:30-17:00 Incoming international students and tutoring (Igor Tanskanen, Tampere University)

17:00-17:15 Break, coffee/tea and warm pizza

17:15-17:35 International students' well-being (Hannu Soronen, FSHS)

17:35-18:05 How to interact with international students (Trent Pancy, YesFinland)

18:05-18:20 International student tutors and tutees share their experiences

18:20-18:30 Q & A

Incoming international students and tutoring

- International students arriving for autumn semester 2019
- Arrival to Tampere, Student housing
- Tampere Summer School, 1 – 16 August
- Welcome Week, 19 – 23 August
- Next mandatory training session in August
- Tutoring reports, credits and compensation (Nov-Dec 2019)
- Contact information and some last-minute reminders

International students: who are they?

City centre and Kauppi campuses

<h2>Exchange students</h2> <p><i>Vaihto-opiskelijat</i></p>	<h2>International degree students</h2> <p><i>Kansainväliset tutkinto-opiskelijat</i></p>
<ul style="list-style-type: none"> • Eligible to apply from bilateral partner institutions or through student exchange programmes (such as Erasmus+, Nordplus, ISEP etc.) • Level of studies: bachelor's degree (mostly) • Study period: one semester / full academic year • Final acceptance: May-June • Information for exchange students: www.tuni.fi/exchange 	<ul style="list-style-type: none"> • Anyone is eligible to apply to study at Tampere University from all over the world • Level of studies: master's degree (mostly) • Study period: two years (mostly) • Acceptance: preliminary acceptance in April, study place acceptance May-July • Information for international degree students: TampereUni Degree Students mobile app, from Guidebook (invitations will be sent April)

International degree programmes in 2019/20

City centre and Kauppi campuses

Biopsi	MDP in Biomedical Technology – 20*
TIPSY	MDP in Peace, Mediation and Conflict Research – 18* MDP in Public Choice – 10* MDP in Gender Studies – 10* MDP in Global and Transnational Society – 10*
UDK	MDP in Game Studies – 20*
Luuppi	MDP in Computational Big Data Analytics – 0-20* MDP in Software Development – 0-20* MDP in Human-Technology Interaction – 30*
Johto	MDP in Innovative Governance and Public Management – 20* MDP in Leadership for Change – 0-30*
Kasvo	MDP in Teacher Education – 30*
Salus	MDP in Public and Global Health – 24*
Vostok / Mentor	MDP in Digital Literacy Education – 15* + 15* (ITC and EDU faculties)
Itu	BDP in Early Childhood Education – 20*
Staabi	MDP in Security and Safety Management – 15* (City centre campus) MDP in Research and Innovation in Higher Education – 30* (will start 1.1.2020)

* Target number of students for the programme

The cycle of international tutoring

City centre and Kauppi campuses

- **May-June:** The International Mobility Services sends out lists of incoming international students to student associations
 - International degree students: lists in May (~150-250)
 - Exchange students: lists in June (~300)
- Student associations will form **tutoring pairs** and inform us (International Mobility Services & TREY) according to the given instructions
- *International Tutoring Guide 2019/20* will be published on our website (UTA's Study Guide)
- **July:** Incoming degree and exchange students will receive a message with the contact information of their tutors and tutoring pairs will receive contact information of their tutees
- July is the deadline to accept the offered study place for some international degree students
- International Mobility Services sends lists of incoming students and their tutors to TOAS

- **August:** TOAS keys can be collected starting from 1 August
 - Tampere Summer School, 1 – 16 August
 - Some international students will arrive to Tampere already in the end of July for the summer school and may need a tutor
 - Make sure together with your student association that you are available, if needed
 - **2nd training session for international student tutors (date and place TBA)**
 - How to complete registration at the university, how to enrol to courses
 - How to pay the Student Union membership fee, how to get the Finnish personal identity code
 - What is local registration / residence permit and how to deal with it
 - How your tutees can get study advices and guidance with their studies
 - TREY's networking event for all tutors 14 August in Klubi
 - Most international students will arrive **12 – 18 August**
 - official arrival date for exchange students 19 August, degree students a week before
 - **Welcome Week 19 – 23 August for all international students (degree + exchange)**
 - Make sure that your tutees will attend the Welcome Week and do not plan too much of activities during the orientation period

Upon arrival

- Contact your tutees and become friends already in July, welcome them to Tampere and Finland!
- Remember, that you might be the first contact for your tutee, please make a great first impression and be available / active, some students are leaving for the first time ever abroad
- You do not have to know everything, you can forward tough questions to **mobility.tau@tuni.fi**
- Pick your students' keys from the TOAS office (1 August onwards)
 - Please note, only named tutors can pick up the keys from the TOAS office
 - You can pick up the keys max. one week before the arrival of your tutee and not earlier
- Agree on an exact time and place when to meet your student upon arrival
 - Guide the way to the apartment! Go through the TOAS checklist with your tutee
 - Guide the way to the campus → Welcome Week, 19 – 23 August
- Help with practical matters – ask what kind of help the student needs!
 - There are no bed linens / towels / toilet paper in TOAS apartments
- Join our Facebook group: **Tampere University Incoming Exchange Students**

Tutoring reports, credits and compensation

- International tutors have to submit a **tutoring report** to their own faculty and to the International Mobility Services and fill in a **feedback form** – you will get detailed instructions during autumn semester
- Faculties will give you **2 ECTS credits** for international student tutoring, the credits are given only once
- International student tutors are entitled to a small compensation after filling in the feedback form and returning the report (by the given deadline) – **50 € / semester**
- International Mobility Services gives **certificates on tutoring** both in Finnish and in English – great addition to your CV!

International Tutoring, 2 ECTS credits

Credits are given by your faculty at Tampere University

- The course is intended for Tampere University students acting as tutors for new international students. An international tutor is a peer instructor for a new student and helps the new student to integrate to the new culture, the student community and studies. Tutoring is at its most active during the first weeks of the semester but may continue for the whole academic year.

Learning outcomes

- After completing the course, the student is familiar with the services available to an international student and the administrative matters which a new international student needs to take care of. S/he is familiar with leading a small group, working as part of a network, intercultural communication and encountering students with different backgrounds. An international tutor also understands the importance of peer support and his/her role in helping new students integrate in the academic community. After acting as an international tutor, the student is able to manage a small group, work in a multicultural group and has skills in project management.

Internalisation Module (20 ECTS credits)

Kansainvälistymiskokonaisuus

- Tampere University provides an opportunity to incorporate an **Internationalisation Module** (suom. *Kansainvälistymiskokonaisuus*) into your degree
- The Internationalisation Module is a thematic collection of studies – it is an entry in your degree certificate and study register that your studies include development of international competence
- Courses suitable for the Internationalisation Module are indicated in the curricula
- Tampere University **Internationalisation Module** enables you to highlight the international competence you have accumulated during your studies
- The module can be constructed from the following studies: international student mobility, language studies, international student tutoring, intensive courses conducted abroad etc.
- More info: uta.fi > *Study Guide* > *Internationalisation* > *Go international at your home university*

Contact information and reminders

- International Mobility Services – **mobility.tau@tuni.fi** (city centre and Kauppi campuses)
- TREY's Tutoring Specialist, Mikko Salminen - **mikko.salminen@trey.fi**

Some last-minute things to remember:

1. Please evaluate our training – you will receive a feedback form by email
2. Join our Facebook group: **Tampere University Incoming Exchange Students**
3. Join our mailing list for tutors: **<https://lists.tuni.fi/mailman/listinfo/trey-internationaltutors>**
 - only if you have not received any emails from the list yet
 - most of the international student tutors are already added to the mailing list
4. International Tutoring website (UTA): [Study Guide](#) / [Opiskelun opas](#) (en / fi)
 - All slides from today will be uploaded to the website (en / fi)